

AEC-FOYER LATASTE/ADTJK ORGANIZATION CHART

AEC-FOYER LATASTE BOARD OF DIRECTORS IN FRANCE  
THE FRENCH ASSOCIATION : ADTJK MAIN DONOR AND PARTNER



Mrs. LABOURIER  
Patricia  
President



Mr. LABOURIER  
Georges  
Treasurer



Mr. CHAY  
Lo  
Secretary



Mr. HENRY  
Jean-Claude  
Fundraising



Mrs. DE BOYER  
Sylvie  
Health Conseal




Mr. OLIVEIRA  
Dominique  
Fundraising

• Final decision making  
• Fundraising in France  
• Events organization in France  
• Communication with AEC-FL sponsors (godparents and donors)


ADTJK BOARD OF DIRECTORS IN CAMBODIA




Mr. CHAY Lo  
President




Mr. ROEUN Rotha  
Treasurer



Mr. TIT Wanna  
Secretary



Ms. LABOURIER  
Patricia  
Administator



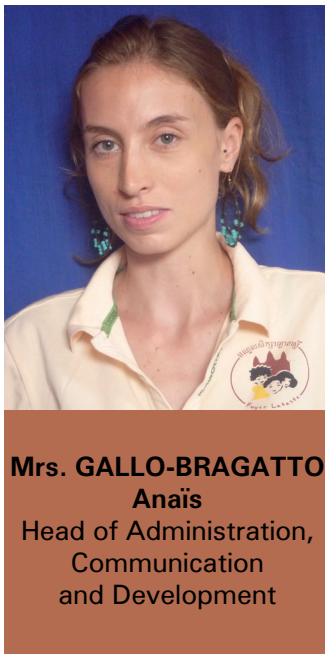
Ms. GALLO-BRAGATTO  
Anaïs  
Administrator

• Oversight if the governance responsibilities of ADTJK staff  
• Performance monitoring of ADTJK Directors and Officers  
• Proposal of policies and practices




COORDINATION AND COMMUNICATION

Liaison between  
headquarters and the field  
• HR and programs follow-up  
• Recruitment  
• Training  
• Coaching  
• Communication  
• Fundraising  
• Events in France




Mrs. GALLO-BRAGATTO  
Anaïs  
Head of Administration,  
Communication  
and Development

• Communication:  
• External: newsletter, website,  
reporting, promotional products,  
event organization in Cambodia  
• Internal: reporting, khmer team  
follow-up  
• Liasion between Cambodia and  
France  
• Finance:  
• Project coordination and fundraising  
• Funds management in Cambodia  
and budgetary control  
• Support to ADTJK:  
• Program management and  
monitoring  
• Program evaluation and strategic  
development



Mrs. CIMETIERE Coline  
Field Coordinator



Mr. SUO Malai  
Executive Director

• ADTJK management:  
• Human Resources  
• Activities monitoring  
• Public Relations:  
• ADTJK local and national  
representative  
• Responsibilities established by the  
AEC Board of Directors in France  
• Strategy planning  
Short- and long-term

SHORT AND LONG TIME  
VOLUNTEERS

Communication & Events

+ Art class instructor  
+ Other ponctual staff and volunteers  
in charge of children activities

EDUCATION


CHILD PROTECTION

MAINTENANCE

ADMINISTRATION & FINANCES

CSS AND SK PROGRAMS

• CSS:  
• Human Ressources  
• Administrative work  
• Pedagogical follow-up  
• Somras Komar primary  
school partnership:  
Supervision of teaching  
staff  
• Schooling and orientation  
follow-up with the  
program officers




Mr. KIN Soeurn  
CSS and ESK partnership  
Program Officer


+ 17 teachers at the CSS and  
16 professors at Somras Komar

FA PROGRAM


• Close follow-up :  
• Activities  
• Health and hygiene  
• Education  
• Social work and  
administrative documents  
• Meals organisation  
• Center activities  
organisation



Mr. RATH Sinara  
FA Program Officer



Mrs. LOEUNG Botrei  
Cook




Mrs. LONG Chanserei  
Cook

Food supply, daily cooking for the children in  
boarding school (FA), kitchen hygiene,  
children surpervision

FP AND STUDENTS PROGRAMS


• Students program:  
studies & financial follow-up  
• Vocational training program:  
recruitment, training & financial  
follow-up  
• Orientation follow-up & database  
updates for both programs



Mr. CHHOVEN Sitha  
FP and Students  
Programs Officer


MF PROGRAM & COMMUNICATION AND DEVELOPMENT

MF Program Officer:  
• Recruitment  
• Follow-up on children  
and families  
• Foster mother supervision  
• Budget management  
• Network relations




Mr. LOEURNG Chymann


Communication and Development Officer:  
• Fundraising  
• Internal communication  
• External communication  
• Animation and development of the  
network  
• Events organization in Cambodia



Mrs. SEN Keo  
Foster Mother



Mrs. THOU Koulab  
Foster Mother




Mrs. SEN Navy  
Foster Mother

Caretakers of the children in the Family Houses.  
In charge of the well-being, education, hygiene and health of the children.

FI PROGRAM

• Recruitment  
• Children follow-up  
• Guidance and counselling  
to the families  
• Financial follow-up  
• Quarterly collective  
workshops and individual  
trainings



Ms. ANG Sophea  
FI Program Officer

ACTIVITIES AND  
SUPPORT OFFICER

Weekends and  
work-free days staff:  
• Children activities  
• Children care  
• Homework  
assistance

CLEANER

• Cleaning  
• Maintenance of  
the CSS premises  
• Housework tasks:  
sewing, laundering  
and maintenance  
of guest houses

NIGHT GUARD

• Security officer  
• In charge of  
the CSS and  
main gates